

A young woman with dark hair in a braid, wearing a red sleeveless top and a white headset with a microphone, is smiling and looking towards the left. She is sitting at a desk in an office environment. In the background, there is a wooden shelf with various items, a desk with a lamp, and a bulletin board with papers.

Optimize your Interview

Further tips



Be Positive

- Start with a smile 😊
- Use names
- Make sure your glass is half full
- End on a high note



Listen and Think

- Buy yourself time
- Mirroring
- What if you don't understand?



Clarify

- Sorry / Pardon
- I'm afraid I still didn't catch that.
- So you said..... / You are asking



Be specific

Give examples from your studies, your work experience, your schooling and your free time.



Don't say too much

Does that answer your question?



Answer honestly,
but be true to
yourself



Ask Questions

